



Fraternal Order of Police

District of Columbia Lodge #1
Washington, D.C.

Welcome to D.C. Lodge #1

Rules for Vendors

I, _____, the undersigned, agree to the terms as stated below in order to sell merchandise, May 13, May 14, and May 15, 2008 during the Police Week Activities sponsored by the DC Lodge #1.

1. Will sell no item that is prohibited under copyright law.
2. Will provide their own 10X10 **white tent**, and their own tables and chairs for their space.
3. Will agree not to share or combine vendor space.
4. Will be set up prior to the beginning of the function.
5. Will ensure that the assigned space is kept clean and neat.
6. Will ensure the staff that works at the space will NOT consume any alcoholic beverages.
7. Will not sell food or beverage.
8. Will not sell offensive material.
9. Will understand that the FOP has the right to move said table to a different location with in the assigned vendors' space.

This years vending location will be located at 3rd and H Street NW (same as last year)

Signature _____ Date _____

Organization Name _____

Signature from FOP DC #1 _____ Date _____



Fraternal Order of Police

District of Columbia Lodge #1
Washington, D.C.

May 13, 14, and 15, 2008 Vendor Application

\$250 each 10x10 booth space

Your Name			
Company Name			
Address			
City	State	Zip Code	
Your Cell Number or best Contact Number	<u>Additional Contact Name</u>	<u>Additional Contact Number</u>	
Email Address		Web Page	
FOP Member (yes or no)	If Yes, Where?	Lodge Number	Card Number
Police Officer (yes or no, active or retired)		If Yes, Where?	
Brief Description of Product being Displayed or Sold:			

Please Mail your **\$250.00** with your Application/Reservation Fee to
FOP DC LODGE #1

Police Week Vendors Application
Attention Mirella Sanford

711 4th Street, NW Washington, DC 20001

You may also FAX your Application to FOP DC Lodge #1 Attn: Police Week Vendor (202) 408-7880

Application is not complete without fee. You will be notified of approval.

Date	Signature	
FOR OFFICE USE ONLY		
Date Received:	Received By:	Action:

February 1, 2008

Dear Vendors,

This year your vendor space will be at the main pavilion site. Your set up time will **NOT** begin before **6pm** on Monday May 12. You will not even have access to the site till after that time.

Please be aware:

NOTHING IS SET IN STONE UNTIL YOU CHECK IN AND SET UP.

CHECK IN

You will need to check in at 2nd and H Street NW. Be aware that all rules and regulations will be enforced. Each vendor will provide their own 10X10 white tent, and their own tables and chairs for their space.

There are no exceptions to this year. It must be white. If you sign the contract you know the rules.

VENDING

The selling of merchandise will be **only** May 13th, May 14th and May 15th.

ELECTRICITY

There is no electricity to share.

SPACE

Spaces will be assigned at check in on MONDAY evening after 3pm.

ICE

I do not have access to ice. You must stop at your local 7-11 and pick it up for yourself. We provide no free drinks, or food you are on your own.

FOOD

You may bring a cooler with food and soda BUT you may not drink alcohol on you reserved site. If this becomes a problem you will not be allowed to come back next year.

PORTAJOHNS

Port-johns will be at the main pavilion site.

CELL PHONE

My cell phone number will be available during the weekend.

TRASH

Trash must be bagged and disposed of properly. If you need trash bags please let us know. In addition please be sure to help us out and breakdown all boxes.

WEBSITE

<http://www.policeweek.org/>

Thank you,

Mirella Sanford